

eSupply registration: what to have ready

eSupply does not publish a documents list. Section B is u.ae's general statement; section C is our suggestion.

ORGANISATION

TRADE LICENCE NO.

PREPARED ON

PORTAL REFERENCE

- | | | |
|----------|---|--|
| A | Confirm fit | esupply.dubai.gov.ae |
| | <ul style="list-style-type: none">☐ The buying entity appears on eSupply's list of participating Dubai government entities.☐ Browser meets eSupply's published system requirements. | |
| B | Have ready (u.ae: what Dubai registration typically involves) | u.ae |
| | <ul style="list-style-type: none">☐ Company details exactly as on the trade licence.☐ A current copy of the trade licence.☐ Compliance documents. eSupply does not publish which ones; ask the supplier relations team. | |
| C | Our suggestions, not eSupply requirements | Vendoreye |
| | <ul style="list-style-type: none">☐ A shared company mailbox you will keep, so notifications do not go to a person who leaves.☐ VAT TRN and certificate to hand if you are VAT-registered.☐ Named person authorised to register and bid for the company. | |

◇ Human decision

Before you pay any fee, confirm it with eSupply supplier relations: the portal publishes no fee on its public pages.